

**REQUEST FOR INTERNAL REVIEW UNDER THE JCPENNEY ARBITRATION PROGRAM**

(For associates hired before July 17, 2009)

<p>To: Executive VP of Human Resources J.C. Penney Corporation, Inc. c/o Legal Dept. Docketing Clerk P.O. Box 10001 Dallas, TX 75301-1122 Fax 972-431-1133 or 1134 arbitration-SM@jcp.com</p>	<p>From: _____ (print your name)</p> <p>_____ (employee id. number or, if unknown, last four digits of social security number)</p> <p>_____ (mailing address, with city, state and zip code.)</p> <p>_____</p> <p>_____ (telephone number and current email address)</p>
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1. I was hired on: \_\_\_\_\_

2. I last worked at: \_\_\_\_\_  
(Unit number, city, state)

3. I was separated on: \_\_\_\_\_

4. I believe the termination of my employment was unlawful in the following respects. \_\_\_\_\_

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\_\_\_\_\_ (attach additional pages if you wish)

Check only one of the following.

\_\_\_ I believe that this internal review request is timely. I understand that individuals who will review this request must have access to all records of my employment with jcpenney. I would like the termination of my employment to be reviewed because I do not believe the termination was lawful.

\_\_\_ I would like to waive internal review, opt in to the revised jcpenney arbitration program established on July 17, 2009, and proceed immediately to arbitration. I am therefore attaching a filled out "Arbitration Complaint against jcpenney" form with the opt-in option checked.

I understand that I may mail, email or fax this Request to the address given above.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)